



## City of New London

Department of Finance-Purchasing Agent

13 Masonic Street • New London, CT 06320 • Phone (860) 447-5215 • Fax (860) 447-5297

### Request for Letters of Interest & Qualifications

#### ADDENDUM

**RFP No.: 2015-10**

**Addendum No.: 1**

**Date Issued: December 2, 2014**

**Engineering Design Services for the Hydraulic Study of the Bank Street Drainage Corridor**

**RFQ Submittal Date and Time: December 9, 2014 at 2:00 P.M.**

**Notes:** This addendum is issued to provide responses to submitted questions.

All other terms and conditions remain the same.

**This Addendum cover page must be signed and returned with your RFQ.**

\_\_\_\_\_  
Authorized Signature of Bidder

\_\_\_\_\_  
Company Name

#### **Return Submittals To:**

Alicia Smith, Purchasing Agent  
City of New London  
13 Masonic Street  
New London, CT 06320

Submittals cannot be accepted after the RFQ Submittal Date and Time indicated above.

CITY OF NEW LONDON  
PUBLIC WORKS DEPARTMENT

RFQ NO. 2015-10  
ENGINEERING DESIGN FOR THE HYDRAULIC STUDY OF BANK STREET DRAINAGE CORRIDOR

ADDENDUM #1  
DECEMBER 2, 2014

RESPONSES TO QUESTIONS SUBMITTED BY GEI CONSULTANTS

*"Q 1. Item #2 of the General Information section indicates that the selection will be made in a three step process. As we understand this, only step #1 information will be due for the December 9th response. We understand that is a submittal of qualifications only, which will allow the City to perform the pre-qualification of the consultants. Please confirm that the consultants should only be submitting qualifications as per step #1 at this time."*

**RESPONSE: CONSULTANTS SHOULD BE SUBMITTING QUALIFICATIONS FOR THEIR FIRM AND FOR ANY PROPOSED SUB-CONTRACTORS THAT WOULD ALSO BE USED WITHIN THE PROJECT STUDY.**

*"Also, as part of the above question, please confirm that step # 2 (present qualifications and project outline approach to the scope of services), and step #3 (price information) will be separate"*

**RESPONSE: YES, THEY WILL BE SEPARATE. STEP#2 WILL OCCUR DURING THE ACTUAL INTERVIEW PROCESS BEFORE A SELECTION COMMITTEE. STEP #3 WILL OCCUR ONCE A TOP CONSULTANT IS SELECTED.**

*"Q 2. Scope of Services items a and b refer to "analysis" of the drainage area and the pump station. Item c includes bid plans, detail drawings, technical specifications, and cost estimates to upgrade/replace the existing "storm drain system(s)". Please confirm whether the Shaw Cove Pump Station will be included as part of the storm drain system with regard to preparation of plans, specifications, etc."*

**RESPONSE: YES, THE PUMP STATION IS INCLUDED IN THE OVERALL SCOPE OF THE PROJECT PLANS AND SPECIFICATIONS TO UPGRADE PRESENT SYSTEM WILL BE REQUIRED.**

*"Q 3. Under Qualification Criteria, Item 1 indicates that "each member firm" ... must have at least three (3) hydraulic design projects; and Item 2 indicates that "all other member firms" must have at least (3) hydraulic storm water pumping system projects. Please confirm whether the combined team is required to meet these qualification requirements, or whether the prime or designated sub-consultant must meet these as stand-alone entities. Clarification on this section would be most appreciated."*

**RESPONSE: CHANGE OF REQUIREMENTS: 1) THE GENERAL CONSULTANT SHOULD BE ABLE TO SHOW THAT THEIR FIRM HAS UNDERTAKEN FOR AT LEAST 3 HYDRUALIC STUDIES/DESIGN PROJECTS WITHIN THE PAST 10 YEARS. ANY PROPOSED SUB-CONSULTANT, IF NECESSARY, SHOULD SHOW THAT THEIR FIRM HAS UNDERTAKEN 3 OR MORE STORM OR SANITARY PUMP STATION STUDIES/DESIGNS WITHIN THE PAST 10 YEARS.**