



## City of New London

Department of Finance-Purchasing Agent  
13 Masonic Street • New London, CT 06320 • Phone (860) 447-5215 • Fax (860) 447-5297

### Request for Qualifications

#### ADDENDUM

Proposal No.: 2019-18

Addendum No.: 1

Date Issued: April 8, 2019

**Hazardous Building Materials Inspection, Testing, Design & Abatement/Remediation  
Monitoring Services for Bennie Dover Jackson Middle School Renovations and Additions  
(state project No. 095-0091 MAG/A)**

**Opening Date and Time: April 11, 2019 at 2:00 P.M.**

**Bidders Notes:** This addendum is issued to provide all potential bidders with the answers to questions submitted by interested parties.

All other terms and conditions remain the same.

**This Addendum cover page must be signed and returned with your bid.**

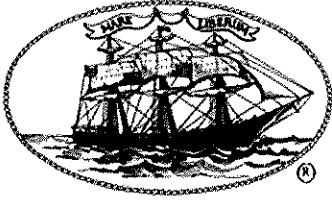
\_\_\_\_\_  
Authorized Signature of Bidder

\_\_\_\_\_  
Company Name

#### Return Bid To:

Dedra Aker, Purchasing Agent  
City of New London  
13 Masonic Street  
New London, CT 06320

**Bids cannot be accepted after the Bid Opening Date and Time indicated above.**



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### REQUEST FOR PROPOSALS ADDENDUM

Project: BENNIE DOVER JACKSON MIDDLE SCHOOL  
New London Public Schools  
Request for Proposal  
Addendum No. 1 – April 8, 2019

The City of New London Purchasing Office (“CONLPO”) is issuing this Addendum to the Request for Proposals named-above (the “RFP”) to respond to questions and requests for clarifications the SMBC received regarding the RFP, as well as issue additional information that shall be incorporated as part of the RFP.

**Proposal due Date and Time:** April 11, 2019 @ 2:00 p.m.

**ITEM 1:** Proposer Question: *Submission of Proposals, Item 1: Indicates an original and one (1) copy. Page 7 of 10 of the Specification indicates one (1) original, six (6) copies and one digital. Which one prevails?*

**ANSWER:** Provide six (6) hard copies and one (1) digital of the Proposal.

**ITEM 2:** Proposer Question: *Submission of Proposals, Item 11: Requires Bid Bond, Performance Bond and Labor and Material Payment Bond. These are required of contractors, not consultants as the consultants do not hire labors and do not supply materials. Are these required of us?*

**ANSWER:** Bid, Performance, and Labor and Materials Payment bonds are not required from submitting firms. This is for contractors only.

**ITEM 3:** Proposer Question: *Submission of Proposals, Item 22: Requires Products or Completed Operations insurance. As we are not installing any products, does it apply to us?*

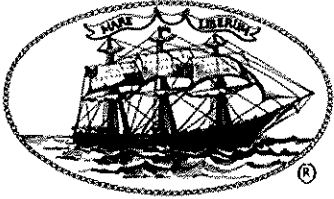
**ANSWER:** Sub-contractors do not need products/completed operations; however, they do need General Liability, WC and auto insurance. Minimum limits on GL should be \$1 million.

**ITEM 4:** Proposer Question: *Project Description, page 1 of 10: Indicates “fully occupied renovation”. If the students stay in the building during renovation, we need to get approval of the State of Connecticut Department of Public Health (DPH) of “Variance Application” to perform asbestos abatement while the school is in session. We do not see any line item in the Bid Proposal Form for Variance Applications which involves air sampling, submission of the plan, visit by DPH and approval. Shouldn't we include a line item for Variance and specify how many variances are anticipated?*

**ANSWER:** A line item for submission of the variance noted is not required for this initial proposal. During

Addendum #1  
RFP 2019-18

Bennie Dover Jackson Middle School  
Hazardous Materials Services



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construction, the owner will request a budgetary value for services during construction that will include preparation of such variances, superintendent letters, etc. that will be billed on an hourly basis.

**ITEM 5:** Proposer Question: *Bid Proposal Form: Requires inspection for "roofing, tars". However, paragraph 3, page 2 of 10 specifically excludes testing of roofs and flashing. Can you please clarify?*

**ANSWER:** New roof was installed in 2012, do not anticipate any testing of roofing materials needed.

**ITEM 6:** Proposer Question: *Bid Proposal Form: Requires pricing for inspection of "both schools". Is it a typos.*

**ANSWER:** This project only includes Bennie Dover Jackson Middle School facility.

**ITEM 7:** Proposer Question: *Project Schedule, page 3 of 10: Indicates that "all sampling and inspections must occur after 2:00 pm during the week or on weekends as scheduled". The question is: how long can we long can we stay on weekdays and weekends and what time can we start on weekends?*

**ANSWER:** Custodians are in the building until 11:30 p.m. on weeknights and work can begin as needed on weekends.

**ITEM 8:** Proposer Question: *Inspection and Design Phase: Item 2.B., page 3 of 10 of the specification indicates that the consultant shall sample the PCB source materials. In the meeting yesterday, we were told that we will have to initially prepare a list of suspect PCB-containing materials and then the owner will decide the best course of actions. This means we may have to make a second trip if the owner decides to sample the materials. Please clarify.*

**ANSWER:** The initial study shall include a visual inspection and identification of suspect materials and advise the owner in writing of such materials. Material sampling will not occur until all proposed locations have been reviewed with the Owner and a determination has been made on how to proceed further with addressing the PCB Materials.

**ITEM 9:** Proposer Question: *Item 12 under the RFP Standard Terms and Conditions section address awarding of the contract. In that statement one of the criteria mentioned is "... will be based on net cost and city specifications." Would you please clarify the structure of the "net cost"?*

**ANSWER:** The award of this contract will be based criteria listed in the Request for Proposal which includes qualifications, experience and fee. The fee will primarily be based on the initial investigations noted in the fee proposal form as well as taking unit prices for future work into consideration.

Addendum #1  
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Bennie Dover Jackson Middle School  
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